

# FUN SERVICES' SPECIAL EVENT PLANNING GUIDE

Company Name \_\_\_\_\_ City \_\_\_\_\_ Expected Attendance \_\_\_\_\_  
 Company Coordinator \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Phone - work (\_\_\_\_\_) \_\_\_\_\_ Ext. \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_  
 Event Date \_\_\_\_\_ Hours \_\_\_\_\_ Location \_\_\_\_\_

## PLEASE CHECK ANYTHING YOU WOULD LIKE INCLUDED IN A PROPOSAL:

### ENTERTAINMENT

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Spacewalk           | <input type="checkbox"/> Quarterback Toss       | <input type="checkbox"/> Carnival Games & Prizes* -----  | <input type="checkbox"/> *w/ themed prizes     |
| <input type="checkbox"/> Olivia Octopus Maze | <input type="checkbox"/> Electronic Basketball  | <input type="checkbox"/> Kiddieland Play Center* -----   | <input type="checkbox"/> *w/ kiddie games      |
| <input type="checkbox"/> Wrecking Ball       | <input type="checkbox"/> Radar Pitch            | <input type="checkbox"/> Volcano Island Climbing Wall    | <input type="checkbox"/> Fun-ath-alon          |
| <input type="checkbox"/> Obstacle Course     | <input type="checkbox"/> Inflatable Radar Pitch | <input type="checkbox"/> Pitchburst/Big Splash Water Fun | <input type="checkbox"/> Cow Milking Chall.    |
| <input type="checkbox"/> Rockwall Slide      | <input type="checkbox"/> Golf Challenge         | <input type="checkbox"/> Bass Master Challenge           | <input type="checkbox"/> Jail                  |
| <input type="checkbox"/> Giant Slide         | <input type="checkbox"/> Morphy Crawl Thru      | <input type="checkbox"/> Blast Master                    | <input type="checkbox"/> Inflatable \$ Machine |
| <input type="checkbox"/> Soccer Kick         | <input type="checkbox"/> Pit Stop Challenge     | <input type="checkbox"/> Dragon Gate Mini Slide          | <input type="checkbox"/> Rock Band             |
| <input type="checkbox"/> Deer Hunter         | <input type="checkbox"/> Inflatable Joust       | <input type="checkbox"/> Water Wars                      | <input type="checkbox"/> Teen Tent             |

### ART ACTIVITIES

- |   |   |
|---|---|
| <input type="checkbox"/> "Express Yourself" Bands _____ Qty     | <input type="checkbox"/> "Color Your Own" Goodie Bags _____ Qty |
| <input type="checkbox"/> Sand Art (bottles/keychains) _____ Qty | <input type="checkbox"/> Decorate Your Own Snake _____ Qty      |
| <input type="checkbox"/> Candy Art _____ Qty                    | <input type="checkbox"/> Create-A-Bear _____ Qty                |
| <input type="checkbox"/> Watch It Grow _____ Qty                | <input type="checkbox"/> Visors _____ Qty                       |
| <input type="checkbox"/> Color Your Own Cap _____ Qty           |   |

### CROWD PLEASERS

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Treasure Chest _____ # of Gifts                              | <input type="checkbox"/> Inflatable Uncle Sam       | <input type="checkbox"/> Professional Clown                |
| <input type="checkbox"/> Keepsake Photos  | <input type="checkbox"/> Misting Station/Tent       | <input type="checkbox"/> Petting Zoo                       |
| <input type="checkbox"/> Welcome Booth  | <input type="checkbox"/> Face Painting/Tattoo Booth | <input type="checkbox"/> Pony Rides                        |
| <input type="checkbox"/> Helium Balloons <input type="checkbox"/> with Logo imprinted | <input type="checkbox"/> Caricaturist               | <input type="checkbox"/> DJ <input type="checkbox"/> Bingo |

### FOOD

- Sno Kones  Popcorn  Lemonade  Cotton Candy  Picnic Buffet (request contact)  Ice Tea

### SPECIAL EQUIPMENT

- |   |   |
|---|---|
| <input type="checkbox"/> Tents _____ Size _____ Qty                               | _____ Grass or Asphalt for tents?   |
| <input type="checkbox"/> Tents _____ Size _____ Qty                               |   |
| <input type="checkbox"/> Portable Toilets <input type="checkbox"/> ADA Accessible | <input type="checkbox"/> Diaper Changing Table (in booth)                                     |
| <input type="checkbox"/> 8' Tables _____ Qty                                      | <input type="checkbox"/> Raffle Drum <input type="checkbox"/> Disposable Trash Containers     |
| <input type="checkbox"/> Chairs _____ Qty   | <input type="checkbox"/> Generators <input type="checkbox"/> Trash to cash Recycle Containers |

Other: \_\_\_\_\_



Complete and return for a NO OBLIGATION QUOTE:  
 Fax (269) 763-3359 or email to [myfunservices@sbcglobal.net](mailto:myfunservices@sbcglobal.net)